

Corporate Services

Dean Taylor, Deputy Chief Executive and Director
Your Ref:

Our Ref: CC/SAHC

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TO: ALL MEMBERS OF THE COUNCIL

21 May 2012

Dear Councillor

YOU ARE HEREBY SUMMONED to attend the meeting of the Herefordshire Council to be held on **Friday 25 May 2012** at The Shirehall, St Peter's Square, Hereford. at 10.30 am at which the business set out in the attached agenda is proposed to be transacted.

Please note that car parking will be available at the Shirehall for elected Members.

Yours sincerely



C CHAPMAN
ASSISTANT DIRECTOR LAW, GOVERNANCE AND RESILIENCE

Working in partnership for the people of Herefordshire
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AGENDA

Annual Council

Date: **Friday 25 May 2012**

Time: **10.30 am**

Place: **The Shirehall, St Peter's Square, Hereford.**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

Sally Cole, Committee Manager Executive

Tel: 01432 260249

Email: scole@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format or language, please call Sally Cole, Committee Manager Executive on 01432 260249 or e-mail scole@herefordshire.gov.uk in advance of the meeting.

Agenda for the Annual Meeting of the Council

Membership

Chairman

Vice-Chairman

Councillor LO Barnett

Councillor ACR Chappell

Councillor PA Andrews
Councillor CNH Attwood
Councillor PL Bettington
Councillor WLS Bowen
Councillor AN Bridges
Councillor MJK Cooper
Councillor BA Durkin
Councillor DW Greenow
Councillor RB Hamilton
Councillor EPJ Harvey
Councillor JW Hope MBE
Councillor RC Hunt
Councillor TM James
Councillor AW Johnson
Councillor JLV Kenyon
Councillor JG Lester
Councillor G Lucas
Councillor PJ McCaull
Councillor JW Millar
Councillor NP Nenadich
Councillor FM Norman
Councillor GA Powell
Councillor R Preece
Councillor SJ Robertson
Councillor A Seldon
Councillor J Stone
Councillor DC Taylor
Councillor DB Wilcox

Councillor AM Atkinson
Councillor CM Bartrum
Councillor AJM Blackshaw
Councillor H Bramer
Councillor EMK Chave
Councillor PGH Cutter
Councillor PJ Edwards
Councillor KS Guthrie
Councillor J Hardwick
Councillor AJ Hempton-Smith
Councillor MAF Hubbard
Councillor JA Hyde
Councillor JG Jarvis
Councillor Brig P Jones CBE
Councillor JF Knipe
Councillor MD Lloyd-Hayes
Councillor RI Matthews
Councillor SM Michael
Councillor PM Morgan
Councillor C Nicholls
Councillor RJ Phillips
Councillor GJ Powell
Councillor PD Price
Councillor P Rone
Councillor P Sinclair-Knipe
Councillor GR Swinford
Councillor PJ Watts
Councillor JD Woodward

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

		Pages
1.	CHAIRMAN OF COUNCIL To elect the Chairman of Council.	
2.	PRAYERS	
3.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
4.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
5.	VICE-CHAIRMAN OF COUNCIL To appoint the Vice-Chairman of Council.	
6.	MINUTES To approve and sign the Minutes of the meeting held on 2 March 2012.	1 - 28
7.	CHAIRMAN'S ANNOUNCEMENTS To receive the Chairman's announcements and petitions from members of the public.	
8.	QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public.	29 - 40
9.	FORMAL QUESTIONS FROM COUNCILLORS TO THE CABINET MEMBERS AND CHAIRMEN UNDER STANDING ORDERS To receive any written questions from Councillors.	
10.	LEADER'S REPORT To note the intention to revise the timetable for production of a policy framework item; and to provide an overview of the Executive's activity since the last meeting of Council.	41 - 46
11.	POLICE AND CRIME PANEL REPORT To approve the establishment of a Police and Crime Panel (PCP).	47 - 62
12.	TRANSITIONAL STANDARDS MATTERS To authorise the recruitment of an Independent Person as required by Section 28 (7) of the Localism Act 2011.	63 - 66
13.	ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE To inform the council of the activities of the Audit and Governance Committee during the previous year.	67 - 74
14.	ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE To inform Council of the work undertaken by the Scrutiny function from May 2011 to April 2012.	75 - 78

15. ANNUAL REPORT OF THE PLANNING COMMITTEE	79 - 80
To inform the Council of the activities of the Committee during the previous year.	
16. ANNUAL REPORT OF THE REGULATORY COMMITTEE	81 - 84
To note the main activities of the Committee during the period May 2011 – May 2012.	
17. ANNUAL REPORT OF THE STANDARDS COMMITTEE	85 - 88
To inform the Council of the main activities of the Standards Committee during the period from March 2011 May 2012.	
18. DATES OF FUTURE MEETINGS	
To approve the programme of ordinary meetings of Council.	
Friday 20 July 2012	
Friday 23 November 2012	
Monday 18 February 2013	
Friday 08 March 2013	
Friday 31 May 2013	
All meetings will commence at 10.30 am and will be held in the Assembly Hall at the Shire Hall, Hereford unless otherwise advised.	
19. DEED OF ADOPTION	
Following the formal business of Council a presentation of a Deed of Adoption will be made by the Chairman to The Rifles Regiment on the adoption of The Rifles as the County Regiment.	